## NCIMS Executive Board Policy

## **Operation and Policy of NCIMS Hall of Fame Award Committee**

A Hall of Fame award has been established by the NCIMS through the action of the delegates at the 2013 Conference. Resolution # 11 was passed to honor Conference Members, current and past, who have served the NCIMS with the highest level of distinction or contributed significantly to the NCIMS and the advancement of its mission.

The award may be presented at each Conference. A plaque with the person's name, years of service, and achievements will be given to the individual and a special page will be placed on the NCIMS website to commemorate the award.

Selection of awardees will be made by a five-member committee and confirmed by the Board. Three members of the committee will be current members of the Board, and two will represent Conference members at large. The committee will be appointed by the Chair.

Nominations may be submitted by any member of the Conference for consideration by the award committee. Submissions are to be made to the NCIMS Executive Secretary and must include the nominee's name and reasons for their nomination. A call for nominations will be sent to the Conference membership with a deadline for submission that is specified by the Executive Secretary, but no later than 3 days before the February preplanning meeting prior to each Conference. The Executive Secretary will provide the received nominations to the award committee and the Board at the February pre-planning meeting.

The award committee will provide a recommendation to the Board on whether to grant the Hall of Fame Award to a particular candidate(s), or to decline all nominations. The award may be granted to the nominee upon a final confirming vote by the Board.

Approved by Executive Board, February 2, 2015